**Personnel Information Form(Internship)**

**學生實習人事資料表**

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填表日期：西元 年 月 日

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| CSI Use Only  美商西思艾科技內部填寫 | Position |  | Dept. |  | Date Employed |  |

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| 1. **General Information (基本資料)** | | | | | | | | | | | | | | | |  | | |  | |  | |  | |  |  |  |
| Name  姓名 | Chinese  中文 | |  | | | | | | | | | Nationality  國籍 | | | * R.O.C. 中華民國 | | | | | | | 照 片  黏貼處 | | | | | | |
| English  英文 | |  | | | | | | | | | * \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| Have you ever changed your name? 您是否曾改過姓名?  □ No 否 □ Yes 是 Name before changed 原名:\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | | |
| Birth Date  出生日期 | | 西元 年 月 日 | | | | | | | | | | | | Age  年 齡 | | | | 歲 | | | |
| I.D. NO.  身分證字號 | |  | |  |  |  |  |  |  |  |  | |  | Gender  性 別 | | | | * Male 男 □ Female 女 | | | | | | | | | | |
| Phone  連絡電話 | |  | | | | | | | | | | | | Height  身 高 | | | 公分 | | | Weight  體 重 | | | | 公斤 | | | | |
| E-mail | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Address  通訊地址 | | (郵遞區號) | | | | | | | | | | | | | | | | | | | | | | | | | | |

1. **Internship Type(實習類別)**

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| Duration of  實習期間 |  | * 全職Full-time □ 兼職Part-time (每周: ) |

1. **Education (教育)**

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| --- | --- | --- | --- |
| Name of School  學校(機構)名稱 | Major Subject  科系/組別 | Type  日/夜間部 | Grade  年級 |
|  |  | □ Day 日間部  □ Night夜間部 |  |

1. **Work Experience, Specialty, Personality (工作經驗、專業能力、特質)**

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| Describe work experience  請簡述您的工作經驗 (無工作經驗請略過) |

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| Academic Award: indicate contest awards or patents.  學術獎項: 請提供個人競賽獲獎紀錄或專利 | | | | | | | | | | |
| Award / Patent  獎別 / 專利 | | | | | | Year Received / Content of Patent  獲獎時間 (年) / 專利內容 | | | | |
|  | | | | | |  | | | | |
|  | | | | | |  | | | | |
| License or Certificate  畢業證照或檢定證書 | | | Date of Issue  發照日 | | | Certificate No.  證照字號 | | | Test Score / Remarks  檢定成績 / 備註 | |
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| Language Ability: indicate the language and your proficiency, i.e. Excellent, Good, Useful, A little, Not at all.  語文能力: 請以極佳、佳、普通、略通或不通說明您對該語文的熟練程度 | | | | | | | | | | |
| Second Language and so on  第2、3…外國語 | | | | Listen  聽 | Speak  說 | | Read  讀 | Write  寫 | | Remarks  備註 |
|  | | | |  |  | |  |  | |  |
|  | | | |  |  | |  |  | |  |
| Describe any special vocational or technical training and specialized knowledge/skill  請說明您的專業知識與技能 | | | | | | | | | | |
| Interests  興 趣 | |  | | | | | | | | |
| Personality特 | Advantage  優勢 |  | | | | | | | | |
| 質 | Weakness  弱點 |  | | | | | | | | |

**5. Others (其他)**

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| The channel you learn the job opening  應徵管道 | □1.CSI Employee內部推薦 | □2. Head Hunter人力仲介    (Name名稱： ) | | □3. Job Bank  □4. Campus  □5. Others |
| Criminal Records  刑事紀錄 | □ No 無  □ Yes有(請簡述) | | | |
| Health Record  健康記錄 | □ Normal正常  □ Individual with disabilities  身心障礙 | | Hospital records in five years  近五年重病/受傷住院記錄 | |
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**6. Personal Information (個人現籍資料)**

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| Marital Status  婚 姻 | | | □ Single單身 □ Married已婚 | | | | | | | | | | | | |
| Permanent Address  戶籍地址 | | | (郵遞區號) | | | | | | | | | | Phone  電話 | | ( ) |
| Present Address  現居地址 | | | [□ Same as Permanent Address同戶籍地址] | | | | | | | | | | Phone  電話 | | ( ) |
| Family Info.  家庭背景 | Relationship  稱謂 | | Name  姓名 | | Birth Date  出生年月日 | | | Status  存 歿 | | Company  服務機關 | | | Job Title  職稱 | | City of Resident  居住城市 |
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| Emergency Contact  緊急連絡人 | | |  | | | | | Relationship  關係 | | |  | | Phone  電話 | |  |
| Please fill in the following blanks if your relatives or friends work in CSI:  請將任職於本公司的親友填寫於下： | | | | | | | | | | | | | | | |
| Name  姓名 | | Relation  關係 | | Position  職務 | | | | | Name  姓名 | | | Relation  關係 | | Position  職務 | |
|  | |  | |  | | | | |  | | |  | |  | |

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| 1. 本人並特此同意及授權美商西思艾科技及其關係企業所委託之第三人為招募聘用、人事管理及業務執行之目的，在符合個人資料保護相關法令之範文內，蒐集、於國內與國際間處理、利用本人已經提供及未來將提供的個人資料，並得於特定目的消失後保存至少十五年。 2. 本人謹此授權美商西思艾科技得就本人於此人事資料表中所提供之陳述與個人資料內容之正確性進行確認。本人充分瞭解在此人事資料表中所為之一切如有虛偽不實，將足以構成終止聘僱合約之事由。 3. 本人亦確認美商西思艾科技已依個人資料保護法及相關法令之規定，明確告知本人人事資料表內個人資料之蒐集目的、個人資料類別、利用之期間、地區、對象及方式、依個人資料保護法第三條規定得行使之權利及權利行使方式、及不提供本人本履歷表、人事資料表內個人資料時將對本人權益之影響。 4. 如蒙錄取則繳交最近一個月薪資證明及所有經歷之服務證明。 5. 本人在面試期間所得知之各項美商西思艾科技公司訊息，無論錄用與否，均應負保密責任，不得以任何方式使其他人知悉。 6. 待報到後，本人願意義務供給公司所需證照。     **Signature of Applicant簽名：\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date 日期:\_\_\_\_\_\_\_\_\_\_\_\_\_** |

★以下為美商西思艾科技內部使用

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| I hereby declare that I will comply with all CSI regulations during my employment. In case of any violation, I agree to accept and be bound by applicable penalties as specified in the CSI Work Rules and relevant rules.  本人同意並保證: 本人於在職期間將遵守美商西思艾科技所有相關規定。如有違反，本人同意接受工作規則及其他關規定之懲處。  **Signature of Applicant簽名：\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date 日期:\_\_\_\_\_\_\_\_\_\_\_\_\_** |